

Redfield PTO Executive Board Meeting Notes
August 29th. 2017

Call to order: 5:35 pm

Attendance: Brad, Kandice, Dan, John, Tracy, Michelle.

- I. Minutes of May 2017 Board Meeting were read and approved with amendments.
- II. Open and expiring Board positions were reviewed.
 - a. Events and Communications are currently open.
 - b. President, Treasurer, VP Finance, VP Fundraising, and VP communications all expire at the end of this academic year.
 - c. Agreement that a major Board focus will be on recruiting for these roles, preferably from parents of children in grades 3 and under so that succession is more sustainable.
- III. Capital Campaign ideas were discussed.
 - a. Review of the following were decided:
 - i. Trophy Case.
 - ii. Repair or replacement of the bulletin display case at school entry.
 - iii. Need for upgrade/replacement of tablets as the ones the PTO purchased in 2015-16 are out.
 - iv. Filtered water bottle refill stations for 4 water fountains throughout campus.
- IV. Budget for 2017-18 presented and approved.
 - a. Additional funding of \$1000 was approved per grade level for the purposes of field trips.
- V. Spring Splash Plan for May 2018.
 - a. Tracy will secure location. Preferred date is May 20th, May 6th for back-up.
 - b. Dan and John will work on raffle baskets.
 - c. Still need to recruit a Chair to coordinate entire event.

Meeting Adjourned 6:36 pm