

Redfield PTO  
Executive Meeting Notes  
May 3, 2016

Attendance:

Sheri Ashton, Kate Janson, Jean Staffo, Shannon Bundschuh, Coletta Taylor, Leilani Barbosa, Dan Kraatz, John Turner, Susan Sokolow.

Not Present:

Andrea, VP

Called to order 5:34pm

I. President's Update:

- Schedule off-site meeting, to transition new board members.
- Open Communication with board and explanation of how money is spent; more effective communication and foster a positive environment; air grievances or questions with Board members directly.
- Communication - how is the money raised by the board spent? Parent survey and teacher survey distributed in June - consideration given to what parents and teachers are seeking, to enhance the environment for the children at Redfield. Money earned in current school year is usually spent for the next school year.
- The money spent by the PTO is geared to last; the idea is to spend the earned money on programs or facilities, products that will have longevity and are not trendy, but practical.
- Voicing the expectations parents, teachers, members have while explaining the reality of what the PTO board can and cannot do.
- Continue to promote a healthy and positive environment.
- The PTO is hoping to hire two part-time aids, they will float between Kindergarten through 3rd grade classrooms. The cost of 11K per aid will be paid for by the PTO funds.

II. Open Positions:

- President (open, interested parties)
- VP (open)
- Secretary (Jean Staffo will continue term)
- Treasurer (John Turner)
- Finance (Dan Kraatz)
- Fundraising (open)
- Events (open)
- Communications (open, interested party)
- Community Relations (interested party)
  
- We will form committees to assist with the major events held at Redfield.

- III. New Organizational Chart is posted on the PTO Website, which includes the PTO Bylaws. New Bylaws will be voted on during May 31st meeting.
- IV. We will collect nomination forms from any and all interested parties.
- V. PA System - Outdoor system was purchased for the school with money earned, in addition to indoor microphone.
- VI. PTO purchased a new copier for the PTO room.
- VII. PTO will take the pulse of the staff; teachers and Principal, to learn and understand the needs for the next school year, 2016/2017. Some items the board will be reviewing for Approval include:
  - An email will be sent to the Principal and teachers, going over the needs.
  - Principal Bonow has requested \$2,800.00 from PTO for a team building activity/professional development for the teaching staff, the day before school starts. MOVED to VOTE at 5/31 meeting
  - A local boy scout troop has offered to repaint the U.S. map on the Redfield campus, and has offered to paint the Arizona state map up near the flagpole area as well, for a total of \$300.00. This will take place on 5/14/16. Voted and approved to fund.
  - Instructional Aids for the students, K-3 will be reviewed.
- VIII. Timeline for the 2016/2017 calendar and budget for next year will be discussed at the next meeting, scheduled for Tuesday, 5/31/16. 6pm. Location TBD.
- IX. June 7th Volunteer Meeting, Room Parents included, all Volunteers for various events at OHSO, 6pm.

Meeting adjourned - 6:31 pm